

Hospital Position Application - Post Fellowship Education and Training Spinal Surgery

Australian Orthopaedic Association and Neurosurgical Society of Australasia



AOA

AUSTRALIAN
ORTHOPAEDIC
ASSOCIATION



This form is an electronic form which only allows entry of information into the text boxes required. The boxes will expand as you type to accommodate the amount of text required.

NSA members/Neurosurgeons should submit this form electronically to: administration@nsa.org.au.

AOA members/orthopaedic surgeons should submit this form electronically to: fellowships@aoa.org.au.

Supporting documents required to be submitted with the application form:

1. Chief Supervisor Curriculum Vitae
2. Chief Supervisor logbook summary of the previous 12 – 24 months
3. Position timetable
4. Position Description/Training program

Applicant Details

Name of primary Hospital:

Name of secondary hospital
(where applicable)

Name and position of
person completing this form
of behalf of the hospital(s):

Name, position and email of
the most senior manager at
the primary hospital:

Name and position of the
most senior manager at the
secondary hospital (where
applicable):

PFET Program Details

1. What is the sub-specialty focus of this position

Spinal Surgery

2. Is the fellow position under supervision and not a
consultant position?

Yes No

3. Please provide a brief description of the type of experience you would expect a fellow undertaking this position to obtain (note this will also be used to advertise the position if accredited).

4. Please provide a brief description of the neurosurgical or orthopaedic unit in which the position is located including the number of neurosurgical or orthopaedic surgery beds, unit structure and spinal surgery focus relevant to the PFET Program.

5. If this position is in an institution currently accredited as part of the SET Program in neurosurgery or AOA 21 Training Program in orthopaedic surgery please provide a description of how this PFET position will not negatively impact on the training, education and operative experience of the SET Program trainees?

6. What is the duration of the position (please note position must be a minimum 12 months full time or part time equivalent?)

12 months full time

18 months full time

24 months full time

24 months part time

7. What is the estimated base salary for this position?

No base salary

Less than \$25,000

More than \$25,000 and less than \$50,000

More than \$50,000 and less than \$75,000

More than \$75,000

8. On average how many hours a week will the fellow work?

9. Please provide an overview of a typical fellow weekly timetable including operating sessions, patient consultations, ward rounds and educational activities.

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

10. Please list below additional educational activities relevant to spinal surgery the fellow will be involved in and their frequency. Include practical and theoretical teaching sessions and instruction, case presentations and clinical audits as a minimum.

11. How many half day operating sessions per week will the fellow participate in which are focused primarily on spinal surgery? Do not include operating lists not focused on the sub-specialty area.

1 – 2 half day operating session per week

3 – 4 half day operating session per week

4 or more half day operating session per week

12. How many out-patient clinics and other clinics relevant to spinal surgery will the fellow participate in each week? Do not include patient clinics not focused on spinal surgery.

1 – 2 clinics per week

3 – 4 clinics per week

4 or more clinics per week

13. How many ward rounds focused on spinal surgery will the fellow participate in each week?

1 – 2 ward rounds per week

3 – 4 ward rounds per week

4 or more ward rounds per week

14. How often will the fellow be on-call for spinal surgery and their general specialty (ie neurosurgery or orthopaedics) combined?

1:2

1:3

1:4 or more

15. Will fellows occupying the position be involved in the following:

Patient management decisions	Yes	No
------------------------------	-----	----

Pre-operative assessment	Yes	No
--------------------------	-----	----

Primary operative experience	Yes	No
------------------------------	-----	----

Post-operative monitoring and evaluation of patients	Yes	No
--	-----	----

16. Will the fellow in the position be given access to negotiated educational leave to attend key scientific meetings and training activities relevant to spinal surgery?

Yes No

17. How many hours of auditing and morbidity and mortality meetings will the fellow be involved in per month?

Less than 1 hour per month

1 to 2 hours per month

3 to 4 hours per month

More than 4 hours per month

18. Do the auditing and morbidity and mortality meetings in question involve all patients relevant to spinal surgery within the unit(s)?

Yes No

19. Please provide a brief overview of the fellows' opportunities for participation in clinical and/or basic research in spinal surgery within the institution.

Surgical Supervisor and Staff

20. Please nominate the supervisor of surgical training. The surgical supervisor must have a current FRACS in neurosurgery or orthopaedic surgery and a member of the NSA or AOA.

21. How many hours per week does the supervisor work physically in the primary hospital including after hours operating but not on-call hours?

22. For combined positions only, how many hours per week does the supervisor work physically in the secondary hospital including after hours operating but not on-call hours?

23. Please provide a brief overview of the supervisor's post fellowship expertise in spinal surgery.

24. In addition to the supervisor nominated above, please list all additional spinal surgery consultants in the primary hospital, and where applicable secondary hospital, and their time commitment in hours per week who have agreed to participate in the supervision, education and training of the fellow. Time commitment includes physical hours worked at the hospital including after hours operating but excludes on-call hours.

Consultant name	Hours per week at the primary hospital	Hours per week at the secondary hospital	Is the consultant a current FRACS in neurosurgery or orthopaedic surgery?	
			Yes	No
			Yes	No
			Yes	No
			Yes	No

Yes No

Yes No

Yes No

Yes No

Sponsorship

25. Is industry sponsorship provided for the position or fellow?

If No, please proceed to question 29.

Yes No

26. Where industry sponsorship is provided for the position or fellow, are the arrangements compliant with the RACS Code for Interactions with Medical Industry/AOA Code of Conduct?

Yes No

27. Where industry sponsorship is provided is there any obligation on the fellow or the institution in which the position is located to use any industry product or service?

Yes No

28. Where industry sponsorship is provided, is the sponsor involved in the selection of the fellow in any way?

Yes No

Institution Requirements

29. Is the primary hospital, and where applicable, the secondary hospital accredited by ACHS or ISO?

Yes No

30. Does the institution have appropriate accreditation and comply with any regulation from any local, state or federal regulatory authority?

Yes No

31. Are non-discriminatory policies followed in the selection and appointment of fellows?

Yes No

32. Is there a Quality Assurance Board or equivalent (with senior external member) reporting to appropriate governance body?

Yes No

33. Is there documentation published by the hospital on HR, clinical risk management and other safety policies?

Yes No

End of form